



School Food Scraps Recycling Program Manager Job Announcement

Overview:

Under direct supervision of the Air Quality Programs Director, the Food Scraps Recycling Program Manager (Program Manager) oversee the implementation of food scrap recycling programs in Twin Rivers Unified School District schools. This program provides a suite of services to bring schools in compliance with California's mandatory organic recycling laws and reduce methane emissions in landfills! The Program Manager will work in schools and with school district staff to train students and staff on how to properly sort waste, provide on-site technical assistance, and develop educational and outreach materials.

Key Responsibilities:

- Deliver onsite training presentations to students on how to correctly sort their waste and the importance of recycling and composting in relation to air quality
- Collaborate with school leadership to ensure smooth implementation of food scraps recycling programs
- Find creative ways to engage students of different age groups and incentivize them for sorting their waste correctly
- Provide ongoing support for schools after program launch and monitor waste stations
- Design and update outreach and education materials (ex: presentations, classroom activities/lessons, infographics, newsletters, social media content, etc.)
- Report progress on food scraps recycling implementation for Twin Rivers Unified School District
- Stay up to date with research on air quality, food waste issues, relevant state laws

Required Skills and Experience:

- A passion and basic understanding of food waste and air quality related issues
- Strong interpersonal, listening, speaking and written communication skills
- Ability to prioritize and independently handle multiple projects at once
- Strong attention to detail and organizational skills
- Knowledge of Google Drive, Microsoft Office Suite, Zoom
- Non-smoker, including electronic cigarettes and vaping

Desired Qualifications:

- Prior experience with public speaking and comfortable training large groups of students

- Patience and understanding toward children of all ages
- Ability to interpret state laws and mandating school sort recycle food scraps and green waste; develop and implement programs into schools that meet state standards
- Creative and familiar with design software (ex. Canva, Adobe, etc.)
- Comfortable with in-person/on-site work and working within diverse communities
- Bilingual applicants are encouraged to apply!

Location:

This is a hybrid position located in Sacramento, CA with the option to split time between working remotely from home and in the office.

Benefits:

This is a full-time, hourly position with a \$50,000 salary. Breathe California Sacramento Region provides health, vacation, sick leave, and other benefits.

How to Apply:

If interested, please send your resume and cover letter to Air Quality Programs Director, Carolyn Tran, at ctran@sacbreathe.org via a PDF or Word Document with the subject line "Program Manager – [First Name, Last Name]."